



# Flood Information Certificate Application

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## **Willoughby City Council is launching MyWilloughby**

Willoughby City Council is launching MyWilloughby, a new platform designed to make interacting with Council easier and enhance your experience with Council!

To make this happen, there may be some delay in services from 31 October to 5 November. We appreciate your patience during this upgrade.

Find out more about MyWilloughby

In accordance with Council's Fees & Charges, lodgement of this application will incur a fee, to be paid upon submission.

## **Flood information certificates are not available for Scotts Creek Catchment.**

Before applying for Flood Information you must contact Council staff or check the property address online to confirm that flood information is available and required for the property.

**Please note: Council may not refund the application fee, where no flood information is available.**

This form can be used to:

- Make application for flood depths and heights (1% AEP, 5% AEP) for a residential / commercial property located within Willoughby City Council (Note: Scotts Creek Catchment - Data not available)
- Establish minimum floor heights and the flood planning for residential development that complies with Part I: Stormwater Management Attachment 2 - Technical Standard 2 Floodplain Management of the Willoughby DCP.



## PROPERTY DETAILS

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**Address\***

**Lot/s No**

**Section**

**DP/SP No**

## APPLICANT DETAILS

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**First name**

**Last Name**

**Company Name (if applicable)**

**ABN (if applicable)**

**Postal Address\***

**Phone\***

**Email\***

**Contact person (Available during business hours)**

## OWNERS CONSENT

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**Please note: without the owner's consent we will not accept the application. This is a very strict requirement for all applications.**

**Owner(s)\***

**Address\***

**Contact Number\***

**Email\***

## **CONSENT AND FEES AND CHARGES**

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### **PRIVACY POLICY**

The information you provide in this application will enable your application to be assessed by us and any relevant state agency. If the information is not provided, your application may be delayed. Please contact Council if the information in your application is incorrect or changes. Once collected by Council, the information can be accessed by you in accordance with Council's Privacy Management Policy or in special circumstances, where Commonwealth Legislation requires or where you give permission for third party access

### **INFORMATION ABOUT FLOOD INFORMATION CERTIFICATES ISSUED BY COUNCIL**

The provisions of section 733 of the Local Government Act 1993 will apply to the certificates. This means that Council will not incur any liability in relation to the certificates if it has acted in good faith.

The information contained in the certificates will have been completed by the Council in accordance with the NSW Flood Risk Management Manual and Flood risk management toolkit.

To the extent that the certificates contain information provided by external consultants, the Council has relied on those consultants complying with the NSW Flood Risk Management Manual and Flood risk management toolkit and that information may be incomplete, have tolerances and varying accuracies. The information contained in this certificates is the best information available to Council at the date of the certificates. It should be checked in reference to the NSW Flood Risk Management Manual and Flood risk management toolkit.



You should seek advice from a suitably qualified person in relation to the implications of the information contained in the certificates.

**I apply for the proposal described above and I consent to Council copying this application, and any supporting material, for the purpose of obtaining public comment. I agree to payment of Council's Flood Information Certificate Fees as set out in Council's Fees and Charges Schedule\***

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**I have read and understand the "information about Flood Information Certificate Issued by Council", set out above\***

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## Privacy

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The personal information you provide on this form is necessary to enable Council staff to process the form and contact you in relation to the outcome. The personal information will only be viewed by Council staff who have responsibility for processing this form, however may be viewed by others as required by Law. View Willoughby City Council's Privacy Statement for further information.